



## **Rickmansworth Children's Centre Smoke Free Work Place Policy (August 2010)**

This policy represents the agreed principals of a smoke free environment throughout the Children's Centre.

The staff of the Children's Centre, the Children's Centre Advisory Body and the Governors of the Lead Agency, Shepherd Primary School, have agreed this policy. All Partners of the Children's Centre will be expected to have regard for the policy and procedures for this smoking policy.

Where partners will be providing services from, or on behalf of the Children's Centre, they will be required to sign an agreement stating that they will follow the Children's Centre's policy and procedures on smoking.

Since 1<sup>st</sup> July 2007 it has been against the law to smoke in all enclosed public places, workplaces and in public and work vehicles.

The purpose of this policy is to ban smoking in all the Children's Centre enclosed public spaces, workplaces and within the boundary of the Children's Centre grounds, including the car park area.

### **Aims:**

The aim of this policy is to protect all employees, volunteers, service users, members and visitors from exposure to second hand smoke and to comply with smoke free legislation as set out in part one of the Health Act 2006.

The Health and Safety at Work Act 1974 states that employers have a duty to ensure that provision and maintenance of a working environment for the employee, that is, so far as is reasonably practical, safe and without risk to health.

This policy applies to all employees, visitors, volunteers, members and service users who access the Children's Centre. There is no provision for a smoking designated area. Although Rickmansworth Children's Centre acknowledges and respects an individual's decision to smoke, any person wishing to do so, must ensure they do so well away from the entrance to the Children's Centre.

This policy should be brought to the attention of all job applicants and newly appointed staff through their induction programme.

This policy will be reviewed annually as part of the health and safety audit.

Any person not complying with the smoke free law will be committing a criminal offence and may be subject to individual fines. Breaches of this policy constitute a breach of Health Act legislation and may be subject to action under the Children's Centre Disciplinary Procedure.

## HELP TO STOP SMOKING

The NHS offers a range of free services to help smokers give up. Visit [gosmokefree.co.uk](http://gosmokefree.co.uk) or call the NHS Smoking Helpline on 0800 169 0 169 for details. Alternatively you can text 'GIVE UP' and your full postcode to 88088 to find your local NHS Stop Smoking Service.