



Barleyfields Children's Centre Partnership meeting

2 November 2010
Woolmer Green Village Hall, Woolmer Green

Action Minutes

Present: Val Edwards, Jobcentre Plus; Lynette Jerrett, Jobcentre Plus; Michael John, Knebworth School; Stephanie Kosky, Magikats; Caroline Long, Parent Representative on Advisory Group; Hansa Nariapara, District Partnership Team; Lin Smale, Infant Massage Instructor; Sue Smith, PsLA; Mike Thompson, JobcentrePlus; Nina Willcock, NHS Primary Care Trust – Southgate Health Centre

Apologies: Melissa Baker, Singing Starlets; Cathy Byron-Grange, Knebworth Out of School Club; Kelly Cover, National Childminding Association (NCMA); Carol Fairburn, NCMA; Garry Gover, North Herts District Council (NHDC); Jacqueline Harniman, District Partnership Team; Glenys James, Knebworth Pre-school; Tracey Jackson, Police; Jamie Johnston, Police; Helen Jones, PsLA; Kim Semple, PsLA; Andrea Stephenson, Broadwater Children's Centre

Agenda Item	Item / Discussion	Action – by whom and by when
1	<p>Opportunity for networking</p> <p>An opportunity was provided for the partners present to network and get to know each other.</p>	
2	<p>Welcome, Introductions and Apologies</p> <p>Sue Smith introduced herself and thanked everyone for coming to the meeting. Sue asked the Children's Centre partners to introduce themselves. Apologies are recorded in the minutes of the meeting.</p>	

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3	<p>Minutes of the last meeting and matters arising</p> <p>Sue Smith confirmed that the actions have been carried out. The Children’s Centre is now based at Woolmer Green and the launch event successfully took place in June.</p> <p>Angie James is working with us at the Children’s Centre as a Children’s Centre Coordinator. Angie comes from a pre-school background and brings with her a wealth of knowledge and experience.</p> <p>Articles including feedback from parents about Barleyfields have been sent to the local parish magazines.</p> <p>The vision statement has been agreed as: <i>Working in partnership with the local communities of Knebworth, Woolmer Green and Oaklands to support families in building a brighter future.</i></p>	
4	<p>Update from Children’s Centre Manager</p> <p>Sue confirmed that 74 questionnaires from the county-wide parent satisfaction survey were forwarded to HCC.</p> <p>Discussion took place around the Children’s Centre charging policy and booking procedures to be implemented from January 2011.</p> <p>Sue is hoping that JobCentre Plus will be able to hold sessions at Barleyfields Children’s Centre. This is moving forward as part of the discussions between JobCentre Plus and the Stevenage Children’s Centres. Sue mentioned that the Children’s Centre has been running back to work coaching sessions. Val Edwards said that they offer back to work skills and that North Herts College offer return to work courses.</p>	

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5	<p>Outcomes for Families</p> <p>Sue introduced an activity leading on from agreement of the vision statement. This uses population accountability to take the vision from “contemplation to action”.</p> <p>The population being considered had been identified as <i>the local communities of Knebworth, Woolmer Green and Oaklands</i>. The meeting then considered what quality of life conditions we want for these families? Ideas put forward were:</p> <ul style="list-style-type: none"> • We want families who are confident / free to engage and feel part. • We want families who feel safe (in respect of crime and road safety). • We want families who are self-sufficient. • We want families who value services and are motivated to access them. • We want children who are happy. • We want children who are healthy. • We want children who live in a good home environment. <p>Discussion took place around what a “family” comprised and whether we should assume that families want / need to engage. The meeting then asked what this would look like and partners thought that it would include:</p> <ul style="list-style-type: none"> • Families regularly attended services. • People from all different parts of the community attending. • More multi-agency working. • Families of all different shapes and sizes. <p>From the point reached it will be necessary to consider:</p> <ul style="list-style-type: none"> - How we can measure these? - How we are doing at the moment? (the baseline) - Which partners can help us action our vision? - Low cost and no cost ideas to help us succeed. - Priorities. 	

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6	<p>Children’s Centre Partner Presentation</p> <p>Lin Smale gave an informative and interesting presentation about infant massage.</p>	
7	<p>Information Sharing and Updates from Partners</p> <p>JobCentre Plus confirmed that risk assessments are being carried out at Children’s Centres to assess their suitability for interviews to take place.</p> <p>Nina Willcock said that Knebworth will remain under the Stevenage South 0-19 health team.</p> <p>Hansa Nariapara highlighted the Integrated Practice Networks and how useful they are for practitioners to attend. Hansa also said that all organisations that work with families and children will have a designated person whom they can contact with any child protection concerns – further information is available at http://www.hertssafeguarding.org.uk/</p> <p>There is a consultation about local strategic partnerships available until 31 December 2010.</p> <p>Everything is going well at Magikats.</p>	
8	<p>Any other business</p> <p>Sue asked everyone to help her with her National Professional Qualification in Integrated Centre Leadership by jotting down on a post-it note what they consider to be the most important skill and quality for a successful leader.</p>	
9	<p>Date and time of next meeting</p> <p>The next meeting will take place at Woolmer Green 11 am - 2.30 pm on Wednesday 23 March 2011.</p>	



PRE-SCHOOL
LEARNING
ALLIANCE