

What we will do with the information

We will make contact with you personally to:

- Send you information about:
 - the area and the community
 - general information for children and families
 - specific local activities for children and families
- Asking for your opinion about:
 - general and specialist family services
 - specific local family services and activities
 - any potential future developments

We will be able to use some information that you give us to make sure we are:

- providing and developing the right services for children and families in the area
- monitoring what we are doing
- assess how well the centre as a whole is doing

What can you expect from us?

We will treat any information you give us with respect. We aim to ensure our systems for holding information are secure and you can ask to see that the information you have given is recorded accurately.

Fair Processing Notification

We will process (that means collect, store and use) the information you provide in a manner that is compatible with the Data Protection Act. Information and data you give on the registration form may only be used or passed on for specific purposes allowed by law. You have a general right to be given access to personal data held. If you wish to access your personal data or that of your child, then please contact your local Children's Centre in writing.

Details of Children's Centres can be found on the Hertfordshire Children's Centres website:

www.hertschildrenscentres.org.uk

or by ringing the Family Information Service (FIS) on 0300 123 4052



Sure Start Children's Centres

Hertfordshire

Parent Information Leaflet

To be given to parents and carers of children to support the information given when asked to register with Hertfordshire Children's Centres

For more information on our services please contact your local Children's Centre or the

Family Information Service

0300 123 4052

What are Sure Start Children's Centres?

Sure Start Children's Centres are being developed across Hertfordshire as a focal point of services for young children and families. Sure Start Children's Centres aim to support local parents to enable children to have a good start in life.

We will to do this by bringing together local partners to work in new ways to deliver services tailored to individual needs and offering ever greater choice and flexibility. Working with parents and children, Sure Start Children's Centres provide services for families including

- health and family support services,
- integrated early learning and full-day or sessional care for children 0-5 years,
- advice and information for parents on a range of issues from effective parenting to training and employment opportunities

Why we are inviting you to register with the local Children's Centre

We would like to make sure that we make contact with all the families with children in our area in order to:

- Offer the best information, support and services that are appropriate to each family.
- Ensure every family in our area has the choice to be involved in all aspects of the Children's Centre.
- Let our partner services, where appropriate, send you information as well.
- Ensure that the Children's Centre team work well together, to offer you and your family the best service
- Be able to know that the work we do has made a difference and where it hasn't, be able to find out why and do something about it.

We need to have your permission to use the information you give us to achieve this.

What is in it for you?

- By registering with the Children's Centre you can help – even in a small way to help us shape services to meet the needs of local families – so that our children can have a good start in life.
- You will automatically be sent information about what is going on in the area for families with young children.
- By joining in these activities you and your children can have fun, meet new people and learn together.
- If you want to have help and support when things get a bit tough, we will try to help you to get the support and help you may need as quickly as possible.

Your local Children's Centre is:

Barleyfields Children's Centre
(Knebworth & Woolmer Green)
01438 814104 or
barleyfields@pre-school.org.uk