



Pre-school Learning Alliance Barleyfields Children's Centre

Admissions Protocol

The Pre-school Learning Alliance aims to ensure that Barleyfields Children's Centre is accessible to children and families from all sections of the local and wider community. We aim to ensure that all sections of the community receive information about services and that our admissions procedures are fair, open and clearly communicated. Barleyfields Children's Centre works in partnership with Hertfordshire County Council and other agencies to ensure that provision is accessible to all.

Drop-in sessions will be admitted on a first come-first served basis.

Where places for services are limited a booking system will be put in place and the places will be allocated giving priority to

- Families identified as in need by a partner/professional.
- Families living within the Barleyfields Children's Centre area.
- Families who may be excluded from mainstream services.
- Families who booked a place first after the bookings window opened.

The Pre-school Learning Alliance endeavours to ensure that the services provided by Barleyfields Children's Centre widen participation amongst the particular groups identified in the past as having been excluded from mainstream services. The Pre-school Learning Alliance support and encourage families to ensure that the children of these particular groups benefit from engaging in the Children's Centre services.

These groups include:

- Fathers.
- Teenage parents.
- Minority ethnic families.
- Disabled children.
- Disabled parents.
- Partners and families of prisoners.
- Parents with drug or alcohol problems.
- Families in temporary accommodation.

Barleyfields Children's Centre may also run services which are for specific sections of the community. These will be advertised to those families and we will ensure that professionals working with the families are also aware of the services on offer.

*Sure Start Children's Centre Practice Guidance ref SSCC-PRACT 2006.
Childcare Act (2006)*